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TLILIC0003

LICENCE TO OPERATE A FORKLIFT TRUCK

(LF) HIGH RISK LICENCE



NATIONALLY RECOGNISED
TRAINING


Nationally Recognised Training / High Risk Work Licence

Delivery Mode	Face-to-Face (Practical & Theory)
Duration	3 Days (Monday-Wednesday)
Schedule	8:00 am – 4:00 pm
Location	On-site Training Facility or Workplace (by arrangement)
Cost	\$600 Includes training, resources and assessment

Course Overview

This unit of competency provides learners with the necessary skills and knowledge to safely and effectively operate a **forklift truck** in accordance with workplace procedures and relevant legislative and licensing requirements.

Training includes **theory lessons**, **instructional videos**, and **hands-on practical operation** of a forklift in both indoor and outdoor environments. Upon successful completion, students will be eligible to apply for a **High Risk Work Licence (LF)** through WorkSafe.

 *Please note: Completion of the unit alone does not authorise operation until a High Risk Work Licence is issued by the regulator.*

Entry Requirements

To enrol in this course, participants must:

- Be **18 years of age or older**
- Have a valid **USI (Unique Student Identifier)** – [Apply here](#)
- Provide **three (3) original ID documents** (refer to the Student Handbook for EOI guidelines)
- Wear **closed-in steel-capped boots, long pants, and a long-sleeve shirt**
- Successfully complete a **Language, Literacy and Numeracy (LLN) quiz**

Pre-requisites: None

Learning Outcomes

On completion of this unit, participants will be able to:

- Determine **load weight**, size, and characteristics
- Safely operate a forklift truck, including to **maximum height and load capacity**
- Identify, assess, and control **hazards and risks**
- Interpret load data plates and equipment specifications
- Use **site communication systems** to interact with team members
- Perform **routine checks** and inspections of forklift equipment

Assessment & Certification

Assessment includes:

- **Written knowledge test**
- **Verbal questioning**
- **Practical skills demonstration** using a forklift truck

Successful participants will be awarded:

- A **Nationally Recognised Statement of Attainment** for:

TLILIC0003 – Licence to Operate a Forklift Truck

- An **Interim High Risk Work Licence**, valid for **60 days**, allowing the student to operate a forklift while awaiting their official licence from WorkSafe

⚠ The High-Risk Work Licence (LF class) must be renewed **every 5 years**.

Resources & Delivery Method

Participants are provided with a Learner Guide and supporting handouts

Training includes multi-media classroom materials

Delivery is face-to-face and includes both indoor theory and outdoor practical components

Training is led by experienced and qualified instructors

Evidence of Identity

At least one category A document must be photographic and show a full name and date of birth (DOB)

A candidate must produce, and an assessor must sight, three matching, original, evidence of identity (EOI) documents before undertaking an assessment or reassessment.

The EOI documents must comprise either:

- One (1) Category A document and two (2) Category B documents, or
- Two (2) Category A documents and one (1) Category B document.
- The category A document must show your full name and date of birth. **Certified photocopies will not be accepted.**
- All documents must be current unless otherwise stated.
- At least one Category A document must be photographic and show a candidate's full name.
- At least one Category A or B document must show the candidate's signature and date of birth.

Category A documents	Status
<ul style="list-style-type: none">• Australian Birth / Bicentennial Birth Certificate (born in 1988) – full (not Extract or Commemorative Certificate)• Australian Citizenship Certificate / Naturalisation Certificate• Queensland or Federal police officer photo identity card.• Queensland Photo Identification Card or laminated Queensland 18+ Card (issued after 1 January 1982)• Department of Home Affairs ImmiCard (Not expired more than 5 years) <p>Note: Electronic Travel Authority is not accepted.</p>	Current
<ul style="list-style-type: none">• Australian passport or Foreign passport• Australian Certificate of Identity, Document of Identity, Titre de Voyage, Document de Voyage• Australian photo driver licence• Queensland Government issued photographic high risk work licence• Queensland Accreditation / Authorisation: driver/rider trainer; pilot/escort vehicle driver; dangerous goods driver; tow truck driver/assistant; traffic controller; passenger transport driver (bus, taxi, limousine).	Current or expired less than two years
Category B documents – must be Australian issued documents	Status
<ul style="list-style-type: none">• Australian Defence Force photo identity card (excluding civilians)• Australian Firearm Licence (with photo)• Australian Security Guard/Crowd Controller Licence (with photo)• Department of Veterans' Affairs/Centrelink Pensioner Concession Card (including Healthcare card)• Australian educational institution (including an RTO) student identity document (must include photo)• Financial institution debit/credit card (must include signature and embossed/printed name)• Medicare card; Department of Human Services BasicsCard• Interstate government-issued or government approved Proof of Age Card, Photo Card or Photo Identification Card• Note: Digital versions of the Medicare Card and Department of Veterans' Affairs or Centrelink Pensioner Concession card (including Health Care cards) can be presented for in-person transactions only. <p>Screen shots or printed copies are not accepted.</p>	Current

Refund, Cancellation, Policies

Please familiarise yourself with our policies in our [Student Handbook](#) which also includes more details on training and support services.

To book for this Unit, please use our online enrolment, phone 07 4774 4144 or email us at admin@itq.net.au

